



PLEASE EMAIL TO PARENTS: INSTRUCTIONS FOR ONLINE REGISTRATION

Dear Nicki,

Please find below a message to parents on how to complete the student online medical and waiver registration. Please copy and paste into your own email along with any additional information that you would like to send to parents.

We also ask all teachers coming on camp to provide relevant medical dietary information so we can serve you as well. Thank you in advance!

Dear parents of Victoria Shanghai Academy

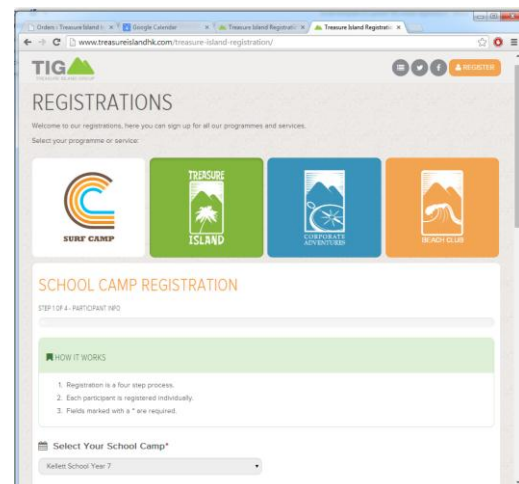
The Year 6 outdoor education camp is approaching on 24th-26th of September. The class will be going to Treasure Island. In order to provide an excellent camp for every student and ensure that your child's needs are met, parents are required to complete an online school camp registration form for each child.

The registration is found here:

www.treasureislandhk.com/treasure-island-registration/.

You can also find get to the registration form through the TIG website www.treasureislandhk.com. The deadline for completing the form is Wednesday the 3rd of September. This is separate from any information that you have provided to the school.

Please also find attached a packing list for the camp. For your convenience, some camp equipment is available for purchase through TIG. Please visit their website to order. Orders and payment must be received at least 2 weeks prior to camp in order to ensure stock. Purchases will be handed out to the students at camp.



The camp information session will take place on __[Date]__ [Time]__ in __[Venue]__. I strongly encourage you and your child to attend in order to gain valuable information about the camp and how to prepare.

Please do not hesitate to contact me should you desire further information.

Regards,

___Your name/signature block___

Teacher, ___[School]___

Last updated 4 August 2014